



## **IRIGA CITY WATER DISTRICT**

RUFINO LLAGAS SR. ST., SAN ROQUE, IRIGA CITY

Tel. Nos. (054) 299-2220, 299-4672, 299-6504 \*Telefax (054) 299-5709

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Sept. 12, 2014

**MR. EDGARDO C. DEMAYO**

Acting Senior Deputy Administrator  
Local Water Utilities Administration  
MWSS-LWUA Compound  
Katipunan Road, Balara  
Quezon City

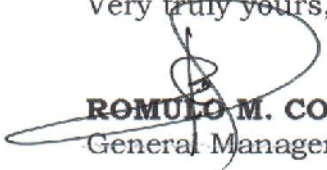
Sir:

In compliance with DBM-LWUA Memorandum Circular No. 2014-12 dated August 29, 2014, may we submit herewith the data required as per attached:

Form A - Performance Targets  
Form A-1 - Details of Delivery Unit/Office Performance Indicators and Targets

For your reference and approval.

Very truly yours,

  
**ROMULO M. CORPORAL, JR.**  
General Manager



**FORM A**  
**PERFORMANCE TARGETS\***

*\*Note: Same form to be used for submitting 2014 Accomplishments*

**LWD NAME: IRIGA CITY WATER DISTRICT**

MFOs AND PERFORMANCE INDICATOR (1)		FY 2013 ACTUAL ACCOMPLISHMENT (2)	FY 2014 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2014 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
<b>A. Water Facility Service Management</b>							
<b>2014 BUDGET</b>							
PI1 (Quantity) Access to potable water	Percentage of barangay with access to potable water against the total number of barangays within the coverage of the LWD	63.9% of Barangay w/ access to potable water	63.9% of Barangay w/ access to potable water	Technical Division			
PI2 (Quality) Reliability of service	Percentage of household connections receiving 24/7 supply of water	90% of household connection received 24/7 supply of water	90% of household connection received 24/7 supply of water	Technical Division			
PI3 (Timeliness) Adequacy	Source Capacity of LWD to meet demands for 24/7 supply of water	1.92:1	1.804:1	Technical Division			
<b>B. Water Distribution Service Management</b>							
<b>2014 BUDGET</b>							
PI1 (Quantity) NRW	Percentage of unbilled water to water production	28.04% NRW	26% NRW	Technical Division			
PI2 (Quality) Potability	Average deviation from PNSDW (chlorine residual requirements) from January 1 to December 31	.30ppm	.30ppm	Technical Division			
PI3 (Timeliness) Adequacy/reliability of service	Average response time to restore service when there are interruptions based on the Citizen's Charter of LWD proposed for approval by CSC	48 hrs. upon receipt of the complaint	36 hrs. upon receipt of the complaint	Technical Division			








MFOs AND PERFORMANCE INDICATOR (1)		FY 2013 ACTUAL ACCOMPLISHMENT (2)	FY 2014 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2014 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
Support to Operation (STO)							
2013 BUDGET							
PI1	Staff Productivity Index  The Staff Productivity Index of one (1) position for every one hundred (100) service connections for Category D, and one hundred twenty (120) service connection for Categories A to C, shall be strictly observed in the determination of the total number of positions in an LWD - PI3	1:131 Staff Productivity Index	1:131 Staff Productivity Index	Administrative Division			
PI2 affordability	Reasonableness/Affordability of water rates to consumers with access connections. Water rate for the 1 <sup>st</sup> cu.m. must not exceed 5% of the average income of LIG.	P 427.44 is 5% of average income of LIG	P 427.44 is 5% of average income of LIG	Commercial Division			
PI3	Customer Satisfaction  Percentage of Customer Complaints acted upon against received complaints	95% of customers complaints acted upon	100% of Customers complaints acted upon	Technical Division Commercial Division			
General Administration and Support Services (GASS)							
2013 BUDGET							
PI1	Financial viability & sustainability of LWD operations (Collection Ratio, Operating Ratio, Current Ratio)	Collection Ratio-90% Operating Ratio-80.9% Current Ratio-1.5:1	Collection Ratio - 95% Operating Ratio - 75% Current Ratio -1.5:1	Finance Division			









MFOs AND PERFORMANCE INDICATOR (1)	FY 2013 ACTUAL ACCOMPLISHMENT (2)	FY 2014 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2014 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
PI2	<p>a. Compliance with COA reporting requirements in accordance with content and period of submission.</p> <p>Submission of five financial reports i.e. Balance Sheet, Statement of Income &amp; Expenses, Statement of Cash Flows, Statement of Government Equity, Notes for Financial Statement, Report on Ageing of Cash Advance</p>	Submission of required COA reports not later than Feb. 14 of the succeeding year	Submission of required COA reports not later than Feb. 14 of the succeeding year	Admin. & Finance Division		
	<p>b. Compliance with LWUA reporting requirements in accordance to content and period of submission</p> <p>i.e. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement, Microbiological/Physical/Chemical/Chlorine residual report, Approved WD budget w/ Annual Procurement Plan, Annual Report.</p>	<p>Submission of required LWUA report to wit:</p> <p><b>MDS/FS -</b> Not later than 30<sup>th</sup> day of the ensuing month</p> <p><b>Bacti-Test -</b> Not later than 30 days upon receipt of the result.</p> <p><b>Physical &amp; Chemical</b> Annual Submission Residual Chlorine</p>	<p>Submission of required LWUA report to wit:</p> <p><b>MDS/FS -</b> Not later than 30<sup>th</sup> day of the ensuing month</p> <p><b>Bacti-Test -</b> Not later than 30 days upon receipt of the result.</p> <p><b>Physical &amp; Chemical</b> Annual Submission Residual Chlorine</p>	<p>Admin. &amp; Finance Division</p> <p>Admin. &amp; Finance Division</p> <p>Technical Division</p> <p>Technical Division</p>		

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		Approved Budget - not later than Nov. 30	Approved Budget - not later than Nov. 30	Admin. Div. Comm. Div. Tech. Div.			
		Approved Procurement Plan - not later than Nov. 30	Approved Procurement Plan - not later than Nov. 30	Admin. Div. Comm. Div. Tech. Div.			
		Annual Report- not later than February of the succeeding year.	Annual Report - not later than February of the succeeding year.	Admin. Div. Comm. Div. Tech. Div.			

Recommending Approval:

ENGR. MARIA D. RARIZA  
Planning Officer

\_\_\_\_\_ date

Prepared by:

SALVADOR D. TALCOMENDAS  
Budget Officer

\_\_\_\_\_ date

Approved by:

ROMULO M. CORPORAL, JR.  
Agency Head

\_\_\_\_\_ date



## FORM A-1

## DETAILS OF DELIVERY UNIT/OFFICE PERFORMANCE INDICATORS AND TARGETS\*

\*Note: Same form to be used for submitting 2014 Accomplishments

LWD NAME: IRIGA CITY WATER DISTRICT

Major Final Outputs/Responsible Bureaus (1)	Performance Indicator 1 (2)	FY 2014 TARGET for Performance Indicator 1 (3)	FY 2014 ACCOMPLISHMENT for Performance Indicator (4)	Performance Indicator 2 (5)	FY 2014 TARGET for Performance Indicator 2 (6)	FY 2014 ACCOMPLISHMENT for Performance Indicator 2 (7)	Performance Indicator n (8)	FY 2014 TARGET for Performance Indicator n (9)	FY 2014 ACCOMPLISHMENT for Performance Indicator n (10)	Remarks (11)
A. Water Facility Service Management										
Tech. Division	Quantity - Access to potable water	63.9 of Brgy. w/ access to potable water		Quality - Reliability of Service	90% of household connection received 24/7 supply of water		Timeliness - Adequacy	1.804:1		
B. Water Distribution Service Management										
Tech. Division	Quantity - Non Revenue Water	26% NRW		Quality - Potability	.30 ppm		Timeliness - Adequacy, Reliability of Service	36 hours		
C. Support to Operations (STO)										
Admin. Div./ Finance Div./ Comm. Div./ Technical Div.	Staff Production Index	1:131 staff Productivity Index		Affordability	P 427.44 is 5% of LIG		Customer Satisfaction	95% of Customers Complaint acted upon		
D. General Administration and Support Services (GASS)										
Admin. Div./ Finance Div./ Comm. Div./ Technical Div.	Financial Viability & Sustainability of LWD operation	Collection Ratio - 90%  Operating Ratio - 80.9%  Current Ratio- 1.5:1		Compliance w/ COA reporting requirements in accordance w/ contents & period of submission	Submission of required COA reports not later than Feb. 14 of the succeeding year		Compliance w/ LWUA reporting requirements in accordance to content & period of submission	Submission of required LWUA reports on the following schedule		



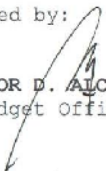
									MDS/FS-not later than 30 days of the ensuing month  Bacti-Test - Not later than 30 days upon receipt of the result.  Approved Budget - Not later than Nov. 30  Annual Procurement Plan - Not later than Nov. 30  Annual Report - Not later than Feb. of succeeding year.
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Recommending Approval:

ENGR.  AMALIA D. RARIZA  
Planning Officer

\_\_\_\_\_ date

Prepared by:

 SALVADOR D. ALCOMENDAS  
Budget Officer

\_\_\_\_\_ date

Approved by:

 ROMULO M. CORPORAL, JR.  
Agency Head

\_\_\_\_\_ date



Certification of Compliance with  
Statement of Assets, Liabilities, and Net Worth  
(SALN)



**IRIGA CITY WATER DISTRICT**

RUFINO LLAGAS SR. ST., SAN ROQUE, IRIGACITY  
Tel. Nos. (054) 299-6504\*Telefax (054) 299-5709

CERTIFICATION OF COMPLIANCE  
SALN Submission/Filing

This certifies that 49 of employees out of 49 employees of IRIGA CITY WATER DISTRICT covered by R.A. 6713 have filed their statement of Assets, Liabilities and Net worth (SALN) for FY 2013. The local water district has forwarded/filed all SALNs with appropriate received entity (i.e. Ombudsman in the case if President, Vice President and Constitutional Officials, etc.) in accordance with R.A 6713 and its implementing rules and regulations.

This also attests that the submission of this agency's employees have substantially complied with the minimum requisites for content and formalities prescribed under Republic Act 6713 and its implementing Rules and Regulations which are as follows:

- a. Basic Information
- b. Assets (Real Properties and Personal Property)
- c. Liabilities
- d. Net Worth
- e. Financial Connections and Business Interests
- f. Relatives in the Government

IN WITNESS WHEREOF, we have hereunto affixed our signature on the 18<sup>th</sup> day of September, Year 2014 at Iriga City, Philippines.

  
ANALENE ALBIA-IDIOMA  
Admin. Service Officer A

  
ROMULO M. CORPORAL, JR.  
General Manager

sent via e-mail  
WRATO. Luna  
wrato@district-5050.ac,  
gemma.englisha@gcho.com